

Central University of Jharkhand

(A central University established by an act of Parliament of India in 2009)

Brambe, Ranchi – 835205, Jharkhand.

Advt. No.: CUJ/Advt./GA/79/13-14/11

Date: 21st January 2014

Short Tender Notice

Reputed firms (Hotels/ Restaurants/ Caterers) having past experience of arranging and catering for Conferences for minimum 200 & above persons are invited for Expression of Interest (EOI) for the International Conference – The Next Leap from 6th – 7th February, 2014.

Requirements:

6th February 2014:

Hi-Tea in morning 350-400 persons

Lunch 300-350 persons as per the following details

Buffet 150 persons approx

Food Packets 200 persons approx.

Hi-Tea in Evening 300-350 persons

7th February 2014

Hi-Tea in morning 300-350 persons

Lunch 300-350 persons as per the following details

Buffet 150 persons approx

Food Packets 200 persons approx.

Hi-Tea in Evening 300-350 persons

(* Specifications attached as Annexure-I)

Terms and Conditions:-

- 1) Cost of Tender will be Rs. 500/- (Rs. Five hundred) only to be submitted along with the technical bid in the form of Demand Draft in favour of Central University of Jharkhand payable at Ranchi.
- 2) The Earnest Money Deposit will be 5% of the Tendered cost (Total Price of quoted items) to be submitted along with the technical bid in the form of Demand Draft in favour of Central University of Jharkhand payable at Ranchi.
- 3) The firms will have to submit Technical bid with respect to the following:
 - a. Affirmation of capability to provide Hi-Tea and meals as per the requirements stated above.
- 4) The technical bid and price bid should be submitted in separate envelopes (prices mentioned in technical bid will be liable to be cancelled immediately)
- 5) The figures related to No. of persons may change and will be informed 24 Hrs. prior to the firm.
- 6) The firms have to submit the price as per the menu attached.
- 7) The Taxes if any as applicable will have to be mentioned separately and clearly in the financial bid.

- 8) The quotations for buffet lunch and lunch packets shall have to be mentioned “Per Head” and separately. The quotations will be analyzed separately for buffet lunch and food packets for giving the contract.
- 9) The Firms have to furnish copy of PAN Number, Catering License, TIN Registration No. & Service Tax Registration No.
- 10) The Food quality and the mineral water supplied should be of Good Standard.
- 11) The university reserves all rights to accept or reject the tender any time without assigning any reason thereof.
- 12) Any legal dispute will be subject to Ranchi, High Court.

Please note the following dates

- a) Last date of Tender Submission : 28th January 2014, 04 pm at Brambe campus.
- b) Date and time of Tender Opening(technical Bid): 29th January 2014 11.00 am at Brambe campus.

REGISTRAR

Technical Bid

Sl. No.	Particulars	Description
1.	Name Address & Telephone No. of the Firm	
2.	Cost of Tender	
3.	Earnest Money Deposit	
4.	Catering Registration Number/ Catering License No.	
5.	PAN No.	
6.	Service Tax Registration No.	
7.	Past experience of arranging and catering for Conferences for minimum 200 & above persons	

Signature of the Bidder

Annexure-II

Financial Bid

Morning Hi-Tea			Lunch			Evening Hi-Tea		
Sl. No.	Items	Price	Sl. No.	Items	Price	Sl. No.	Items	Price
1	Tea		1	Soup (1 Veg)		1	Tea	
2	Coffee		2	Rice		2	Coffee	
3	Cookies/Biscuits		3	Dal		3	Cookies/Biscuits	
4	Sandwich		4	Vegetable Dishes (Three) (Paneer + Two Vegetable Dishes) On- rotation		4	Veg. Cutlet/Samosa	
			5	Assorted Indian Breads				
			6	Dessert				
			7	Papad, Pickle, Salad				
			8	Lunch Packets: Rice, 2 Vegetables (on-rotation) (Paneer + Vegetable) (on-rotation) Assorted Indian Breads (on rotation) Dessert (on rotation) + Papad + Pickle + Salad				

Signature of the Bidder